

# DOG-A-THON 29th Annual 2019



The Humane Society's Walk for Pets in Need

June 29, 2019 - FORT STEILACOOM PARK

## Mobile Food Truck Application

The Humane Society for Tacoma & Pierce County (THS) presents its 29<sup>th</sup> Dog-A-Thon on Saturday, June 29th, from 9:00 am to 2:00 pm at pet-friendly Fort Steilacoom Park in Lakewood. The afternoon will feature **mobile food trucks** along with a lakeside, scenic trail walk, dozens of pet-related booths, demonstrations, contests, entertainment, and much more. *This is a rain or shine event! No refunds.*

### How Do I Secure My Spot?

Application Fee (no refunds)

**\$300** – includes City of Tacoma Business License

FULLY Refundable Deposit

**\$150** — pending park/turf damage

**Total Pre-Event:**

**\$450**

**Health Department:** Each vendor is required to obtain the necessary temporary food permit through the Tacoma-Pierce County Health Department (<https://www.tpchd.org/healthy-places/food-safety/temporary-events>). A copy of the temporary food permit will be required by THS prior to on-site arrival. Apply now for your temporary food permit — late fees may apply if you wait too long.

**Event Load-In:** Event load-in is Saturday, June 29, beginning as early as 6:45 am. Once we receive all applications, final confirmations and staggered arrival times for mobile trucks will be sent out to ease load-in. All trucks must have their space set up by 9am.

**Insurance:** **A Certificate of Insurance in the amount of \$1,000,000 general liability, \$2,000,000 general aggregate and naming THS as additional insured is required and due on file at THS no less than 7 days prior to the event.** THS does not maintain insurance that will respond to claims against the applicant arising out of the use of facilities/Parks by the applicant, its members, or those attending the event. Depending on the service you are providing, and the activity and risk level of your group, you may be required to obtain bodily injury and property damages liability insurance in accordance with District policy, name the District as an additional insured on the policy, and be responsible for obtaining said insurance.

**Indemnification:** Depending on the service you are providing, you may be required to defend, indemnify and hold harmless the District, its agents, employees and officials, while acting within the scope of their duties, from all causes of action, demands and claims, including the cost of their defense, arising in favor of the organization, the organization's employees or third parties on account of personal injuries, bodily injuries, death, or damage to property arising out of the acts or omissions of the organization, its employees or representatives, concessionaires of the event or any other person or entity, except for liability caused due to the sole negligence of the District. After reviewing this application, the District will determine whether you must indemnify the District and its agents.

# Mobile Food Truck Application

29<sup>th</sup> Dog-A-Thon

Fort Steilacoom Park, Lakewood

Saturday, June 29 | 9:00 am to 2:00 pm

[www.thehumanesociety.org](http://www.thehumanesociety.org)

|   |   |   |  |
|---|---|---|--|
| <b>Applicant</b>  |   | <b>Company Name</b>   |  |
| <b>Email Address</b>  |   | <b>Website Address</b>  |  |
| <b>Mailing Address<br/>(City, State, Zip)</b>   |   |   |  |
| <b>Phone</b>  |   | <b>Cell Phone (Day Of)</b>  |  |
| <b>Point(s) of Contact<br/>(Day of)</b>   |   |   |  |
| City of Tacoma Business License: <input type="checkbox"/> YES <input type="checkbox"/> NO   | <input type="checkbox"/> Included in my application is a picture(s) of my mobile food truck that can be used for marketing/promotional purposes |   |  |
| Business License Number:  |   |   |  |
| <b>Type of Food Vendor:</b> Food Trucks and Carts Only (no bikes, tents, tables, etc. - no exceptions)  |   |   |  |
| <input type="checkbox"/> Length of truck from bumper to tailgate is _____ feet  |   |   |  |
| <input type="checkbox"/> Yes, I will bring my own generator   |   | <b>Serving Window:</b> <input type="checkbox"/> Driver Side <input type="checkbox"/> Passenger Side |  |
| <b>Type of Food/Theme (explain):</b>  |   |   |  |
| <b>Dish/Food Items</b> (list as many as possible and/or attach menu)  |   | <b>Sale Price Per Item</b>  |  |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
| <b>Signature of Applicant:</b> I have read and agree to the terms set forth in the application information, event guidelines, insurance requirements and indemnification. |   |   |  |
| <b>Signature:</b>   |   | <b>Date:</b>  |  |

# Guidelines

- All food vendors must obtain the required permit from:  
**Tacoma-Pierce County Health Department** <https://www.tpchd.org/healthy-places/food-safety/temporary-events>
- All vendors must provide Certificate of Insurance: \$1,000,000 general liability insurance, \$2,000,000 general aggregate and naming THS as additional insured.
- Mobile food truck vendors must act in accordance with load-in/load-out directions.
- Mobile food truck vendors must remove all event-related trash from the park.
- Weight all tents; no staking is allowed.
- Fort Steilacoom Park is smoke free — please refrain from smoking in the park.

## Application Submission Checklist

### Be sure to include:

- Completed application, plus picture(s)
- Application fee (\$300)
- Damage Deposit (\$150) — fully refundable pending park/turf damage
- Certificate of Insurance

### PAYMENT INFORMATION

Check enclosed (payable to The Humane Society)  Please bill me

Visa  Mastercard  Amex

Cardholder Name: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp: \_\_\_\_ / \_\_\_\_

Signature: \_\_\_\_\_

Please mail completed form and payment to:  
The Humane Society for Tacoma and Pierce County

Attn: Dog-A-Thon

2608 Center St, Tacoma, WA 98409

Questions? Contact Robert Vargas at 253.284.5852 | [RobertV@thehumanesociety.org](mailto:RobertV@thehumanesociety.org)