

# Rabbit Caregiver

## Volunteer Position Description



Work Location	2608 Center St Tacoma WA 98409
Purpose of the Position	This is a volunteer position responsible for providing all shelter rabbits with a clean cage, food and water, and enrichment.
Essential Duties and Responsibilities (included, but not limited too)	<ul style="list-style-type: none"> <li>• Maintain the cleanliness of the cages housing rabbits, following all disease control procedures.</li> <li>• Maintain the cleanliness of the shelters public areas while the shelter is open.</li> <li>• Assure that dishes are cleaned and put away as needed.</li> <li>• As needed, take garbage to the dumpster and recyclables to the bin.</li> <li>• Ensure that all rabbits have plenty of hay and clean water.</li> <li>• Provide grooming and hop-time enrichment.</li> <li>• Clean and set-up empty cages as needed following HSTPC's cleaning protocols.</li> <li>• Complete all required training.</li> <li>• Other tasks as assigned.</li> </ul>
Commitment of Time	Required to make a minimum commitment of one shift every other week. Morning shift from 9am-11am is a minimum commitment of once weekly; this shift provides the rabbits with fresh hay, water, morning food pellets, and cage cleaning.
Hours Volunteer can Work	Monday-Friday 9am-11am, 11am-1pm, 1pm-3pm, and 3-6pm. Saturdays 9am-11am, 11am-1pm, 1pm-3pm, and 3pm-5pm. Sundays 9am-12pm
Levels of Difficulty 1=easy/5=demanding (physical, mental, emotional)	Physical difficulty is level 4; involves cleaning cages, and handling rabbits, which can be physical strenuous. Cleaning cages requires repetitive wrist movement, bending, reaching, and standing on your feet for long periods of time. Handling rabbits requires that you are able to get down on hands and knees to pick-up rabbits from the floor and return them to their cages. Mental difficulty is level 3; requires understanding of rabbit body language, behavior and safe handling practices. Emotional difficulty is level 2: Though rare, sometimes rabbits come in to the shelter underweight or lethargic, due to poor care prior to coming to the shelter. Seeing rabbits in this physical state can be emotionally upsetting to volunteers.
Skills/Experience	Required: <ul style="list-style-type: none"> <li>• Attention to detail</li> <li>• Ability to work independently</li> </ul> Desired: <ul style="list-style-type: none"> <li>• Experience working with rabbits.</li> </ul>
Expected Working Conditions	The working conditions described here are representative of those an employee encounters while performing the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

	Subject to animal bites and scratches. Exposure to chemicals, prescribed drugs such as antibiotics, topical medications, etc, and cleaning products. Exposure to zoonotic (animal transmitted) diseases.
Number of Volunteers Needed	4 volunteers daily.
How often do volunteers need to work on site?	All work is performed on site.
Tools and equipment provided	All necessary supplies provided onsite.
Tools and equipment volunteers can bring if desired	<ul style="list-style-type: none"> <li>• Newspaper</li> <li>• Toilet paper rolls</li> </ul>
Project Start Date	Ongoing.
Orientation/Training	2 hours: Volunteer Orientation 3 hours: Hands on training
Learning Opportunities (Skills/Knowledge)	<ul style="list-style-type: none"> <li>• Shelter disease control procedures.</li> <li>• Observation of shelter rabbit behavior.</li> <li>• Safe handling of rabbits.</li> </ul>
Restrictions	<ul style="list-style-type: none"> <li>• Must be able to learn and follow guidelines and policies of the HSTPC and follow directions given by staff, and lead volunteers.</li> <li>• Must be at least 16 years of age.</li> <li>• Must be able to comfortably get down on hands and knees to pick-up rabbits from the floor and return them to their cages.</li> </ul>
Team Lead(s)	Animal Placement Coordinator, Adoption Services Staff
Supervisor	Volunteer Manager
Extra Comments	This is an entry level animal care volunteer position.
Last updated	03/16/2018