

Cat Caregiver

Volunteer Position Description



Work Location	2608 Center St Tacoma WA 98409
Purpose of the Position	This is a volunteer position responsible for assisting the staff with the care and feeding of cats.
Essential Duties and Responsibilities (include, but not limited too)	<ul style="list-style-type: none"> • Maintain the cleanliness of occupied and unoccupied cat cages, following all disease control procedures. • Maintain the cleanliness of the shelters public areas while the shelter is open. • Assure that dishes are cleaned and put away as needed. • As needed, take garbage to the dumpster and recyclables to the bin. • Make sure all cats have adequate amounts of clean water. • Clean and set-up empty cages as needed following HSTPC's cleaning protocols. • Assist staff with feeding. • Interact with, and assist the public as needed. • Complete all required training. • Stay within training boundaries at all times. • Other tasks as assigned.
Commitment of Time	Required to make a minimum commitment of one shift every other week.
Hours Volunteer can Work	Monday-Friday 9am-11am, 11am-1pm, 1pm-3pm, and 3-6pm. Saturdays 9am-11am, 11am-1pm, 1pm-3pm, and 3pm-5pm.
Levels of Difficulty 1=easy/5=demanding (physical, mental, emotional)	<p>Physical difficulty is level 4; involves cleaning cages, and handling cats, which can be physical strenuous. Cleaning cages requires repetitive wrist movement, bending, reaching, and standing on your feet for long periods of time.</p> <p>Mental difficulty is level 3; requires understanding of cat behavior and safe handling practices.</p> <p>Emotional difficulty is level 2: Cats in the cattery may be moved to isolation if they become sick or have their pathway changed due to aggressive behavior which can be emotionally stressful to some volunteers.</p>
Skills	<p>Required: N/A</p> <p>Desired: Experience working with cats/kittens.</p>
Expected Working Conditions	<p>The working conditions described here are representative of those an employee encounters while performing the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <p>Subject to animal bites and scratches. Exposure to chemicals, prescribed drugs such as antibiotics, topical medications, etc, and cleaning products. Exposure to zoonotic (animal transmitted) diseases.</p>
Number of Volunteers Needed	4 volunteers daily.
How often do volunteers need to work on site?	All work is performed on site.

Tools and equipment provided	All necessary supplies provided onsite.
Tools and equipment volunteers can bring if desired	<ul style="list-style-type: none"> • Catnip • Cat Toys • FURminator
Project Start Date	Ongoing.
Orientation/Training	2 hours: Volunteer Orientation 4 hours: Hands-on training at Level 1 2 hours: Cat Behavior & Safety Class 4 hours: Hands-on training at Level 2
Learning Opportunities (Skills/Knowledge)	<ul style="list-style-type: none"> • Shelter disease control procedures. • Knowledge of shelter cat behavior. • Safe cat handling procedures. • Teamwork.
Restrictions	<ul style="list-style-type: none"> • Must be able to learn and follow guidelines and policies of the HSTPC and follow directions given by staff. • Must be at least 16 years of age.
Team Lead(s)	Cattery Staff
Supervisor	Volunteer Manager
Extra Comments	
Last updated	03/16/2018